

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Friday, 26th July, 2019 at 10.00 am**

MEMBERSHIP

Councillors

P Grahame
A Scopes (Chair)
P Truswell
J Illingworth
B Garner

J Bentley

P Harrand
M Harrison
J Taylor

A G E N D A

Item No	Ward	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS' To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To consider apologies for absence (If any)	
6			MINUTES OF THE PREVIOUS MEETING To receive and approve the minutes of the previous meeting held on 25th June 2019. (Copy attached)	1 - 12
7			MATTERS ARISING FROM THE MINUTES To consider any Matters Arising from the minutes.	
8			ANNUAL ASSURANCE REPORT ON CORPORATE RISK MANAGEMENT ARRANGEMENTS To consider a report by the Director of Resources and Housing which presents the Annual Assurance report on the effectiveness of the Council's corporate risk management arrangements. The report updates the Committee on work carried out since the previous assurance report dated 26th June 2018 and summarises work planned for 2019/20. (Report attached)	13 - 82

Item No	Ward	Item Not Open		Page No
9			INTERNAL AUDIT ANNUAL REPORT AND OPINION 2018-19 To consider a report by the Chief Officer (Financial Services) which brings to the attention of the Committee the annual Internal Audit opinion and basis of the Internal Audit assurance for 2018/19. (Report attached)	83 - 110
10			ANNUAL GOVERNANCE STATEMENT To consider a report of the City Solicitor which presents the Annual Governance Statement (AGS) to the Committee for approval. (Report attached)	111 - 150
11			APPROVAL OF THE AUDITED STATEMENT OF ACCOUNTS AND GRANT THORNTON AUDIT REPORT To consider a report of the Chief Finance Officer which presents the Council's final audited Statement of Accounts for approval subject to consideration of any material amendments identified by the Council or recommended by the auditors. (Report attached)	151 - 194

Item No	Ward	Item Not Open		Page No
12			WORK PROGRAMME 2019/20 To receive a report by the City Solicitor which notifies Members of the Committee's Work Programme for 2019/20. (Report attached)	195 - 200
13			DATE AND TIME OF NEXT MEETING To note that the next meeting will take place on Friday, 22 nd November 2019 at 10.00am in the Civic Hall, Leeds.	

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.